

Grand Rapids Community College  
Curriculum Leadership Team  
Highlights  
November 16, 2010

I. The meeting was called to order at 3:15 PM.

II. Review/discussion/approval of meeting highlights - Approved

III. Review of Purpose

The purpose of this team is to assist the Provost's Office with the creation, implementation, and assessment of curricula and of operational plans and procedures related to Academic and Student Affairs. This team also provides a forum for Department Heads/Program Directors and Associate Deans to share best curricular and operational practices in their areas and to express concerns and propose improvements to both curricular and operational plans and procedures at the College. Associate Deans and administrators are facilitators.

IV. Update on Academic Advising (Whitney Johnson and team)

Visual Arts and Physical Sciences will pilot advising information to properly refer students. The IDEA website features a resource area. Each department will be listed with contact info for individual faculty member who is willing to provide that advising. Whitney will send out form to CLT for review.

Stacey Heisler is offering two related workshops this month through Center for Teaching Excellence.

V. Faculty Learning Day (Ric)

Faculty Learning Day, A Celebration of Remarkable Teaching, will take place on Wednesday, 1/5/11 at GVSU's Eberhard Center on the Pew Campus downtown. The Planning Team consists of the Assessment Team and Faculty Professional Development CAP Team. Faculty are being invited to lead workshop sessions on successful teaching strategies. There will be more information this week.

VI. Agenda Topics for Academic Year 2010-2011

Agenda topics were rated by priority by the group.

Tier One:

Assuring quality in teaching – includes adjunct considerations (diverse and talented pool)  
Better support of faculty in programs with increasing enrollment  
Students signing up for classes they are not ready for.

Tier Two:

Use of technology and student access to computers  
New program development  
Improving communication between college counseling and departments that provide advising

Tier Three:

Academic advising and Gen Ed distribution  
Academic program review  
Web page technology

## VII. Semester highlights and general announcements

- On Monday, 11/15/10 the music departments of GRCC and GVSU ratified the articulation agreement between our two departments to allow transfer of credits for our students who have completed the Associate Degree in Music or the Associate in Arts with a Major in Music.
- Robert: Pam Laureto completed Ph.D. study evolution of goldenrod using DNA analysis, discovered new species.
- Dave and Nick: Lawrence Tech University agreement now allows the first two years of their BS in Architecture to be done at GRCC.
- Amy: We are hosting Regional Idea Pitch Thursday in which two GRCC winners will compete with seven surrounding colleges demonstrating community innovation and entrepreneurship.
- Karen: Occupational Therapy hosted its 99 students at its annual Student Symposium. We achieved a 100% pass rate for our national program for 5 years against national average of 83-85%.
- George: The 77<sup>TH</sup> Police Academy graduated 38 with a 100% passing rate.
- Steve Abid – Inaugural adjunct recruiting event attended by about 180, very successful.
- Becky – Education Department held a seminar with Ferris State University to examine need for math and science teachers and how to achieve by articulation.
- Thanks to Tom Kaechele for interviewing P.M. Forni.
- Frank – Research Institute has a proposal to ProDeans tomorrow for study on the learning readiness of online students.
- Mike Light: Roger Schlosser has published book of family history stories and is also publishing a children's book.
- Paula: November 30 is the deadline for submission of Outstanding Adjunct Nominations to Employee Professional Development and Enrichment.

## VIII. Semester short-term concerns: discussion of operational challenges (everyone)

Concerns include:

- The number of full-time faculty vs. adjunct. Ensuring quality of instruction is within this group's scope. CLT passed a resolution last year; went to the Provost to the President, who sent a letter. Mike will send everyone the last resolution; Gilda will send President's response letter.
- More support needed for adjuncts. Gilda noted this is more than a College Action Project; we are accountable to our accreditation now. Laurie is presenting in December. CLT should come up with questions and comments and invite Laurie as a guest to answer.
- English dept adjunct has not had a working copy machine all semester long. Mike – should have been resolved.

Next meeting on January 18, 2011, Sneden Hall, Room 108. 3:15 PM

IX. Meeting adjourned at 4:40 PM.

Respectfully submitted,

Penni Weninger