

	<b>EPT</b>	<b>CMT</b>	<b>CRT</b>		<b>ABM</b>
<b>Team</b>	<b>Emergency Planning Team</b>	<b>Crisis Management Team</b>	<b>Crisis Response Team – Facilities personnel</b>	<b>Crisis Response Team – IT personnel</b>	<b>Administrative Building Managers</b>
<b>Role</b>	Responsible for the overall planning and development of the Crisis Response & Communication Plan	Convene in a crisis or emergency situation to manage the incident, direct response and determine necessary internal and external communications	In addition to Campus Police, they are the “troops on the ground” in a crisis. They carry out directions from Campus Police, and assist with building/facility evacuations	Provide tactical support to the Crisis Management Team for all information technology and communication needs	Responsible for directing/assisting actions for a specific building, as determined by the Crisis Management Team
<b>Members</b>	Appointed Executive and Administrative employees	Appointed Executive and Administrative employees	Operations and maintenance employees	IT employees	Identified administrative employees in every campus building
<b>Decision Making Authority</b>	<ul style="list-style-type: none"> <li>• Resource Needs</li> <li>• Systems and Equipment</li> <li>• Policy/Procedure Recommendations</li> </ul>	Once convened, responsible for all decisions and communications related to the incident until campus safety and security is restored		Network infrastructure, phones, data security	
<b>Process Responsibility</b>	Response System Plan Response System Teams Crisis Drills Assessment & Evaluation	As determined by incident: <ul style="list-style-type: none"> <li>- Campus Closing/Evacuation</li> <li>- Communications</li> </ul>	Determined by Campus Police and facility safety standards	Determined by Crisis Management Team	Determined by Crisis Management Team
<b>Resources</b>		Emergency Phone Alert System Campus Broadcast System Emergency Text Messaging Web page	Communication radios	Emergency Phone Alert System, Campus Broadcast System, Emergency Text Messaging, Internal departmental mechanisms	Communication Radios Visual Identifiers Flashlights Loud-horns AED devices
<b>Other/Misc</b>	Process review and improvement	Determines all communications and information for each incident		Deploys communications and information as directed by CMT	

